REQUEST FOR PROPOSALS

Wet Pipe Sprinkler System
for the
Crawford W. Long Museum Complex
City of Jefferson, Georgia

Sealed proposals will be received by the City of Jefferson for design and installation of a Wet Pipe Sprinkler System in the Crawford W. Long Museum Complex, Jackson County, Georgia.

A mandatory Pre-Bid Site Visit/Conference will be held at 1:00 p.m. local time on March 24, 2016 at the Crawford W. Long Museum Complex, 28 College Street, Jefferson, Georgia 30549. Representatives of OWNER and PROGRAM MANAGER will be present to discuss the Project. Bidders are required to attend and participate in the Conference in order to be eligible to submit a bid. PROGRAM MANAGER will transmit to all prospective Bidders of record such Addenda as ENGINEER considers necessary in response to questions arising at the Conference. Oral statements may not be relied upon and will not be binding or legally effective.

Bid/Proposals will be received at the City of Jefferson, City Hall, 147 Athens Street, Jefferson, Georgia until 1:00 p.m. – Local Time, April 7, 2016. Any bid received after said time and date will not be considered by OWNER. Bids will NOT be publicly opened and will NOT be read aloud at this time and location. All bids will be evaluated by OWNER and the bid will be awarded, if it is awarded, within Sixty (60) days of the bid opening.

This project consists of the following major elements:

Complete design (structurally and hydraulically) of a Wet Pipe Sprinkler System including:
- Field Investigation for design
- Complete design (structurally and hydraulically) of a Wet Pipe Sprinkler System
- Piping System- Black Steel
- Connection to Existing Water Supply
- Sprinklers- Quick Response
- Smoke Detectors- Addressable Type, Photo Cell
- Thermal Detectors- Addressable Type
- Fire Alarm Control Panel- Addressable Type
- Electrical Work

After contract award, physical construction and installation of system cannot begin in the Museum until after August 1, 2016, but it is desired that physical work shall also begin no later than August 21, 2016.

Copies of Request for Bids and related documents may be obtained at the office of Engineering Management, Inc., (EMI) 303 Swanson Drive, Lawrenceville, Georgia 30043 at no charge or call 770-962-1387 and ask for Juanita Clark or email at jclark@eminc.biz.
For general information and scheduling independent site visits for bidding this project, you may call Vicki Starnes, Museum Manager at 706-367-5307. The Museum is located at 28 College Street, Jefferson 30549. For technical questions regarding this project, you may call the Program Manager, Russ Brink at 770-361-6090 or email at rbrink@eminc.biz.

Each proposal/bid must be submitted in a SEALED ENVELOPE or Box, addressed to the OWNER. Each sealed envelope containing a Bid must be plainly marked on the outside as, "Bid for Wet Pipe Sprinkler System Crawford W. Long Museum Complex, Georgia”.

The successful bidder will be required to furnish OWNER with Insurance, Workman's Compensation Insurance, and Performance and Payment Bonds* in the amount of one-hundred percent (100%) of the total bid.

All Bids must be made out on the bid form of the type bound in the Bid Documents, in accordance with the instructions in the Information for Bidders. No interlineation, additions, or deletions shall be made in the proposal form by the BIDDER.

Any and all Bids received without the aforementioned qualification criteria enclosed, may be returned to the BIDDER.

CONTRACTORS and SUBCONTRACTORS bidding on this Project will be required to comply with all Federal, State, and local laws.

OWNER reserves the right to waive any informalities or to reject any or all Bids, to evaluate Bids, and to accept any Bid which in its opinion may be in the best interest of the OWNER. No Bid will be rejected without just cause.

No BIDDER may withdraw his bid within the time limit specified in the Instruction to Bidders (Section 00100).

*Surety companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Georgia. For Performance Bonds less than $300,000 an irrevocable Letter of Credit from a bank as defined in O.C.G.A. Code Section 7-1-4 may be submitted in lieu of a bond. In lieu of a Payment Bond, a Cashier’s Check, Certified Check, or Cash may be submitted in an amount not less than the total amount payable by the terms of the CONTRACT.

Vicki Starnes
Manager
Crawford W. Long Museum

END OF SECTION