

ADVERTISEMENT FOR BIDS
2026 SPRAY FIELD VEGETATION IMPROVEMENTS
for the
City of Helen, Georgia

Sealed bids will be received by the City of Helen, Georgia (OWNER), for furnishing all materials, labor, tools, equipment, and any other miscellaneous items necessary for the construction of the 2026 Spray Field Vegetation Improvements in the City of Helen, Georgia.

A non-mandatory Pre-Bid Conference will be held at 10 a.m. local time on November 20, 2025, at Helen City Hall, 25 Alpenrosen Strasse, Helen, GA 30545. Representatives of OWNER and ENGINEER will be present to discuss the Project. ENGINEER will transmit to all prospective Bidders of record such Addenda as ENGINEER considers necessary in response to questions arising at the Conference. Oral statements may not be relied upon and will not be binding or legally effective.

Bids will be received at Helen City Hall, 25 Alpenrosen Strasse, Helen, GA 30545, until 10:00 a.m. on December 11, 2025. Any bid received after said time and date of bid opening will not be considered by OWNER. Bids will be publicly opened and read aloud at this time and location. All bids will be evaluated by OWNER and the project will be awarded, if it is awarded, within sixty (60) days of the bid opening. If a bidder is not selected within sixty (60) days of the bid opening, any bidder that is determined by the OWNER to be unlikely of being selected for contract award shall be released from their bid.

The Project consists of, but is not limited to the following major elements:

Reforestation and supplemental planting of 3,100 trees, select cutting of existing trees, and invasive species removal of kudzu and privet. The project takes place across 26 acres of rugged terrain within the land application system spray fields for the City of Helen.

Time of completion for all work associated with this project shall be one-hundred fifty (150) consecutive calendar days from the date of a written "Notice to Proceed" from OWNER.

Hard copies of Contract Documents, Specifications, and Construction Drawings may be obtained at the office of Engineering Management, Inc., 303 Swanson Drive, Lawrenceville, Georgia 30043, upon payment of a non-refundable cost of \$150.00. Checks shall be made payable Engineering Management, Inc. Digital copies may be provided at no cost.

For obtaining documents regarding this project, you may contact Jessica James at 770- 962-1387 or jjames@eminc.biz. For technical questions regarding this project, you may contact Wiley Helm at 770-962-1387, or whelm@eminc.biz.

The Information for Bidders, Bid Proposal Form, Form of Agreement, Drawings, Specifications, and forms of Bid Bond, Performance Bond, Payment Bond, Bidders Qualification Forms, and other Contract Documents may be examined at the following locations:

OWNER:

City of Helen
25 Alpenrosen Strasse
Helen, GA 30545
(706) 878-2733 (T)

ENGINEER:

Engineering Management, Inc.
303 Swanson Drive
Lawrenceville, GA 30043
770-962-1387 (T)
770-962-8010 (F)

A list of persons who purchased Contract Documents from Engineering Management, Inc. will be available from the Engineer ONLY through their website at www.eminc.biz, email, facsimile transmission or U.S. Mail.

OWNER requires a bid bond* or a certified cashier's check in the amount of five percent (5%) of the total bid to be enclosed with the bid at the time of bid opening. Cashier's check will be made payable to City of Helen.

The successful bidder will be required to furnish OWNER with Insurance, Workman's Compensation Insurance, and Performance and Payment Bonds* in the amount of one-hundred percent (100%) of the total bid.

Each bid must be submitted in a SEALED ENVELOPE, addressed to the OWNER. Each sealed envelope containing a Bid must be plainly marked on the outside as, "2026 Spray Field Vegetation Improvements for the City of Helen, Georgia". If bid is forwarded by mail, the sealed envelope containing the Bid must be enclosed in a separate mailing envelope to the attention of the OWNER at the address previously given.

All Bids must be made out on the bid form of the type bound in the Contract Documents, in accordance with the instructions in the Information for Bidders. No interlineation, additions, or deletions shall be made in the proposal form by the BIDDER.

Any and all Bids received without the aforementioned qualification criteria enclosed, will be returned to the BIDDER.

CONTRACTORS and SUBCONTRACTORS bidding on this Project will be required to comply with all Federal, State, and local laws.

OWNER reserves the right to waive any informalities or to reject any or all Bids, to evaluate Bids, and to accept any Bid which in its opinion may be in the best interest of the OWNER. No Bid will be rejected without just cause.

Successful Bidder will be required to perform WORK as the Prime Contractor. WORK performed by Prime Contractor shall be at a minimum 30% of the contract value.

No BIDDER may withdraw his bid within the time limit specified in the Instruction to Bidders (Section 00100).

*** Surety and insurance companies must have an AM Best rating of A-6 or greater, be listed in the Federal Registry of Companies holding Certificates of Authority and Acceptable Sureties on Federal Bonds, be licensed by the Georgia Insurance Department and the Georgia Secretary of State to do business in the State of Georgia. Surety companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) For Performance Bonds less than \$300,000 an irrevocable Letter of Credit from a bank as defined in O.C.G.A. Code Section 7-1-4 may be submitted in lieu of a bond. In lieu of a Payment Bond, a Cashier's Check, Certified Check, or Cash may be submitted in an amount not less than the total amount payable by the terms of the CONTRACT.**

Cliff Hood, Mayor
Helen, Georgia

END OF SECTION